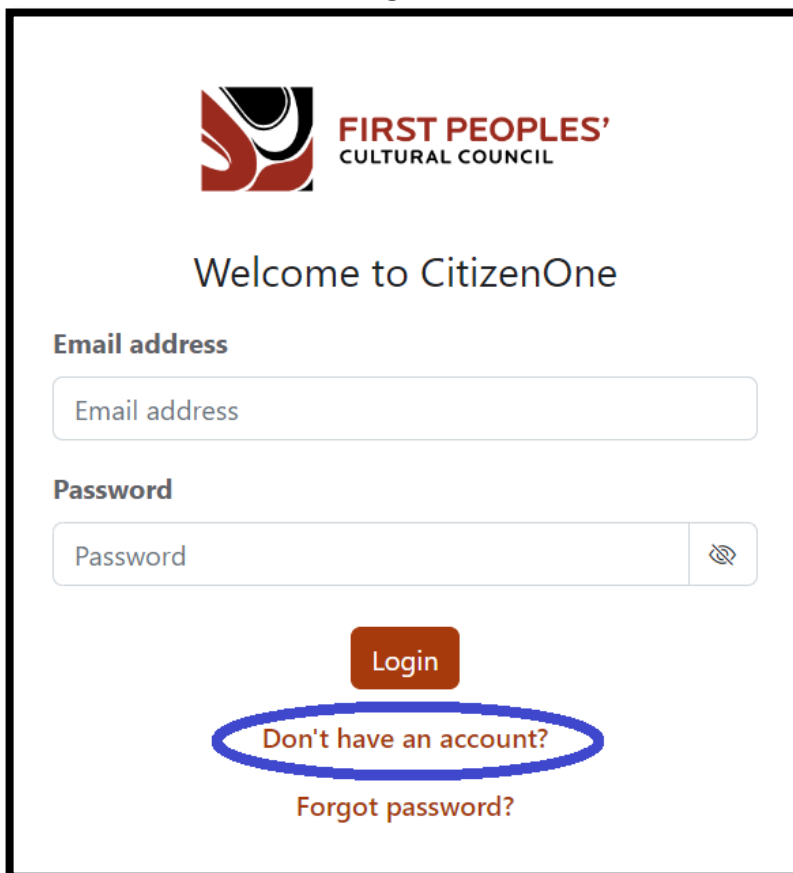


First Peoples' Cultural Council Grant Portal 2.0 How-To Guides

How to Create an FPCC Grant Portal 2.0 Account

1. Search **fpcc.citizenone.ca** in your internet browser.
2. On the login page of the website click the red text which says: "Don't have an account?" See the image below with the text circled in blue.



 **FIRST PEOPLES'**
CULTURAL COUNCIL

Welcome to CitizenOne

Email address

Email address

Password

Password 

Login

Don't have an account?

Forgot password?

3. Once you click "Don't have an account?", you will be taken to a new page. Please enter your name, email address and password you would like to use for your new account. See the image below for a sample of the page.



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Create an Account

* Indicates required fields

First name *

Middle name

Last name *

Email *

Confirm email address *

Scroll down to the bottom of the page and enter your new account's password.

4. When you have entered all your information, click the red button which says: "Create an Account." Please see the image below with the "Create and Account" button circled in blue.

Password *

Password requirements:

- Must contain at least 8 characters long
- Must contain at least 1 lowercase letter
- Must contain at least 1 uppercase letter
- Must contain at least 1 number
- Must contain at least 1 special character ("!@#\$%^&*.,")
- Must not contain your first or last name
- Must not contain your email address

Confirm your password *

Create Account

[Already a member? Login](#)

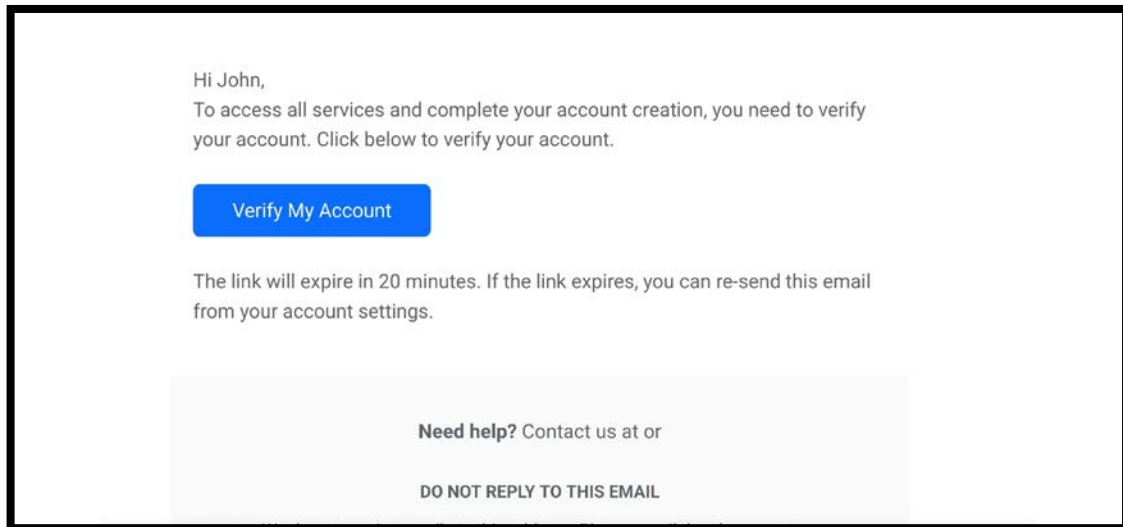


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5. Shortly after clicking the "Create Account", button, you will receive an email to verify your new account.

Note: If you do not see the email in your inbox, check your email's spam or junk folder to see if the email is there instead of your inbox.

Once you have opened the email, click the blue button which says: "Verify My Account." Please see the image below for a sample of the email.



Your new account is now ready for you to login and apply for FPCC Grants.



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