



Individual Artists Program Webinar Question and Answer

July 2023

Please ensure to review the [Individual Artists Program Guidelines](#) as you begin to prepare and write your application.

Q: Are we able to book an appointment to discuss the project and application?

A: Yes, please email IndividualArts@fpcc.ca. If possible, please include information about what you would like to discuss during the phone call in your initial email. Additionally, ahead of meeting together some things to consider are:

- What is the goal of your project?
- How does it align with the objectives of the Individual Artists Program?
- What are the outcomes of your project?
- How will you budget the funds to support the project?
- What is the timeline that the activities will take place and how can it be broken down to fit within the grant timeline (September 15th, 2023, to December 31st, 2024)?
- What are the steps it will take to achieve your project goals

Q: Is there a limit on the number of letters of support that we provide?

A: For the Individual Artists program 2 letters of support are required. For the Scholarship Program, 1 letter of support is required in addition to the confirmation of enrollment. Please keep in mind that the Peer Review Committee is reviewing a large volume of applications and will only be able to read the number of letters of support required.

Q: What is the timeframe for short-term living expenses?

A: Applicant short-term living expenses during the period of September 15th, 2023, to December 31st, 2024, or the term of your project within that timeline, is an eligible expense.



Q: Is there a weekly or monthly limit on living expenses

A: No there is no limit on short-term applicant living expenses. We do recommend breaking down your living expenses by month in your application budget to demonstrate to the Peer Review Committee how the funds will be allocated.

Q: Can expenses include travel to research artworks completed by other artists?

A: Travel and accommodation related to the project proposed on your application are eligible expenses.

Q: Does software count as an eligible expense, ie: adobe, creative, etc?

A: Software is an eligible expense if it is related to the proposed project in your application. It is considered a specialized tool which means the funds towards it can only be up to 20% of the total funded project unless a strong justification for more than 20% is provided.

Q: Is performance insurance and/or event insurance an allowable expense?

A: FPCC prioritizes the safety of our applicants. There is a requirement for comprehensive insurance when engaging in high-risk activities or hosting larger events. Insurance is an eligible expense and can be included in the budget. Please reference the Individual Artists Program [Guidelines](#) Grant Liability, Insurance and Certification section for more information.

Q: How would an applicant break down vehicle and transportation costs? I need a better vehicle for gathering materials, I would hope to get \$2,000 or \$3,000 towards that expense if possible.

A: A large equipment purchase such as a vehicle would fall under a capital expense which is an ineligible expense. Travel to gather materials required for the project is an eligible expense, for example gas, vehicle rental, payment for someone to provide transportation etc.



Q: Can there be changes to the budget as they arise throughout the project term?

A: We do understand that changes can occur throughout the project term. We do ask that any large changes to the budget, and any changes to the project, are openly discussed with the Program Coordinator. A large change to the budget requires an amendment process that must be made in coordination with the Program Coordinator. All changes should be within the spirit of the project initially presented to the Peer Review Committee.

Q: Unexpected travel – what if a project starts to evolve and becomes successful with more opportunities to travel?

A: Again, sometimes things come up during the project term that may lead to requiring an amendment. If the project activities have to shift, please reach out to the Program Coordinator to discuss the options as you may need to reallocate your project budget or adjust the project workplan. Any changes must be approved by the Program Coordinator and any changes must be within the spirit of the project initially presented to the Peer Review Committee.

Q: What if you aren't as successful as you envisioned it to be, at the end of your project?

A: Great question – sometimes things happen during the project term that require an amendment. If the project activities have had to shift or the project term end is nearing and you have not yet completed the project activities, please reach out to the Program Coordinator to discuss the options of how to reframe the project goal to be able to wrap up by December 31st, 2024, and complete reporting. All funds must be spent by December 31st, 2024. Additionally, if it may be helpful to connect with an Arts Coach to debrief in preparation for planning for your next arts project, that is also an option.

Q: My project is building canoes and I have no idea how long it will take. It could take up to 3 years.

A: Canoe building is an eligible project, and we can talk about what stage of the project you could apply for. The project term for this intake of Individual Artists Program applications is September 15th, 2023, to December 31st, 2024. Larger projects with extended timelines are encouraged to apply in stages to complete their project. For example, if the project is anticipated to take 3 years to complete, the activities that will take place within the first 12 months are what you can apply for this intake of the Individual Artists Program and that would be the first stage. You are welcome to apply to the Individual Artists Program again in the following intake for the second 12 months of the project as the second stage, and so on until the project is completed.



Please keep in mind that not all applications can be funded, and previous funding will not affect the application decision process.

Q: I'm a playwright and have discussed an idea with a dramaturge and have been working with a company in Montreal. I am currently in the writing and development stages of the play because I'm in BC, and the organization assisting me is in Montreal, is my project eligible?

A: Playwriting and development is an eligible project within the Individual Artists Program. It is required that the applicant be living in BC for at least 12 months prior to the application deadline but it is eligible to access support outside of BC.

Q: Would creating a community art project be eligible for an application?

A: If the project involves a workshop or teaching of cultural creative expressions, this project would be best suited to the Arts Strengthening Program – Group knowledge transfer workshops. If the project is to, for example, prepare a piece of artwork for a community event or celebration and the primary creative is the applicant, this would fall within the Individual Artists Program. We recommend connecting with a Program Coordinator to best determine which program your project might fit into.

Q: If an artist has been working on their craft for a while and they are at the stage where they want to advance their practice, how would they go about deciding on whether to apply as an individual artist or apply for a mentorship?

A: It is up to the applicant how you would like to continue to develop your creative practice whether that be through self-study, through a mentorship or through an educational opportunity. If the application is primarily focused on a mentorship, please apply to the Arts Strengthening Program – One-on-one mentorships. However, if you have a project in mind where you will be doing a self-study and you have someone to go to for guidance or to reach out to if needed, this may fall within the Individual Artists Program as mentorship is not the focus. We recommend connecting with a Program Coordinator to best determine which program your project might fit best into.

Q: I'm a writer but I don't know anything about the publishing process and so on. I've never applied for a grant before so feel I'll need a lot of help.

A: Please know that you are not alone in being a first-time applicant, it is so great to hear that you are taking the leap on applying! The Arts Team is here to support applicants through the



application process so we do encourage first-time applicants to reach out for one-on-one coaching ahead of September 1st, 2023, as that will be the cut off for one-on-one coaching.

Writing is an eligible creative expression within the Individual Artists Program. Activities of your project could include funds for living expenses while dedicating time to writing the book and researching the editing and publishing process. FPCC is unable to provide support or advice on the publishing process.

Q: Is there a separate stream of funds for Creative Writing?

A: Creative writing is an eligible creative expression within the Individual Artists Program. There is no specific funding stream for creative writing.

Q: I'm wondering does FPCC have a lot of Arts Staff? Are you a specialist on all of it Leah? Or are there others with knowledge we can talk with? It sounds like you will be inundated with requests for meetings.

A: The Individual Artists Program is the program I (Leah) oversee as the Program Coordinator, but I have help from the Arts Team, Coaching Team and Cindy who is the Arts Program Associate for the Individual Arts Program. We are a small team but are looking forward to supporting folks through the application process. I do encourage folks to reach out sooner rather than later with questions and to book one-on-one coaching sessions as September 1st will be the cut off for one-on-one coaching.

Q: I lack capacity in working with technology, can I submit a hard copy?

A: If there is an accessibility reason, we are happy to connect and best determine how to support you through the application process. Sometimes a hard copy application is the best option, but we will work to support you in getting set up on the Grant Portal and applying online as FPCC works with the Grant Portal for all applications.



FIRST PEOPLES'
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Thank you to the attendees of the Individual Artists Program Information Webinar on July 23rd, 2023, for all the incredible questions!